



King County

Developmental Disabilities Division

King County Interagency Coordinating Council

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King County Interagency Coordinating Council

MINUTES

July 14, 2003

Voting Members Present

Representing

Employer

Cheryl Buettemeier

Ariele Belo

Shawna Murphy

Kay Lancaster

Cathy Murihashi

Sandy Duncan

Susan Sandall

Rod Duncan

Developmental Center

Special Populations

Child Care Community

Early Head Start

Parent Representative

Childfind/Lead FRC

Higher Education

State DDD

Boyer Children's Clinic

Hearing Speech & Deafness Center

Child Care Resources

Early Head Start

Arc of King County

Children's Health Access Program (CHAP)

University of Washington EEU

DSHS, Region IV, DDD

Community Members

Jane Place

Marlyn Minkin

Childhaven

Hearing, Speech & Deafness

Staff Present

Jan Wrathhall

Michaëlle Monday

King County Developmental Disabilities

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This material is available in alternate formats upon request.
Voice 206-296-5214 / TTY 711



RECYCLED
PAPER

Introductions

Jan Wrathall began the meeting with self-introductions and announced that Marianna Klon, Chair is on an indefinite medical leave of absence due to health problems. Jan requested that the Board appoint a new representative to the King County Interagency Coordinating Council (KCICC). Jan invited Sandy Duncan to Chair the committee in Marianna's absence and she graciously accepted.

Approval of Minutes

07140301 Sandy Duncan asked for the approval of the May 2003 Minutes. Cheryl Buettemeier moved, Cathy Murihashi second, and the May Minutes were approved as written.

Community Announcements & ICC Member Reports

Cathy Murihashi reported on the following issues:

- Legislative update announcing no cuts to Developmental Disabilities
- Children's healthcare will have premiums beginning January 2004

07140302 Sandy Duncan introduced Shawna Murphy, Childcare Resources and asked for a motion to accept Shawna as a new KCICC member. Kay Lancaster moved, Cheyl Buettemeier seconded, and Shawna was voted a new member of the KCICC.

Cheyl Buettemeier, Boyer announced that they have hired a new teacher.

Marlyn Minkin announced that Lori Seago is returning to Hearing, Speech & Deafness Center.

Cathy Murihashi announced a training entitled, "The ABCs of Advocacy" scheduled for the September Parent Coalition Meeting

Sandy Duncan announced a FRC training entitled, "Community Resources and Supports for Families with Children with Special Needs" scheduled for July 17 from 12:00 - 2:00 p.m. at the Birth to Three Child Development Center located at 35535 Sixth Place SW, Federal Way (brown bag lunch.)

Sandy distributed a brochure regarding Hopelink's medical transportation brokerage services. For medicaid transportation question contact Hopelink Transportation at 425-943-6789; for information about services other than transportation contact Hopelink Administration at 425-869-6000.

Sandy provided a help sheet for providers entitled, "Brokered Interpreter Services: Tips & Facts" for the Medical Assistance Administration Department of Social and Health Services to find a more efficient way to obtain interpreter services, including the Medicaid interpreters underwritten by the state and operating through contract brokers.

Sandy distributed a wish list that was generated during the January planning meeting to identify training needs of FRCs. Further discussion was tabled until the next meeting.

Jan Wrathall announced a forum being held at the University of Washington on November 8 from 8:30 a.m. - 5:00 p.m. entitled, "In Harm's Way: Toxic Threats to Child Development." This training program is for health professionals and others concerned with environmental contributions to learning and developmental disabilities. Download the report at http://psr.igc.org/ihw-report_dwnld.htm and the address to review the training materials <http://psr.igc.org/ihw-training-materials.htm>. Registration materials will be available in August and to be placed on the mailing list call 206-547-2630 for a mail-in registration form (space is limited.)

Jan also announced that Secretary Dennis Braddock has extended an invitation to the Stakeholder Meetings as DSHS takes steps to implement the new state budget in the following four locations across the state:

- July 17, 2003, from 5:00 - 7:00 p.m. at the Everett Community College - Jackson Center Building, Jackson Conference Room. All interested stakeholders and partners of DSHS should contact Connie McCormick at 360-658-6887;
- Other locations include Spokane, Yakima & Olympia.

Committee Reports

ITEIP Annual Application

Jan Wrathall announced that August 1, 2003 is the deadline for application submittal to ITEIP for funding and Jan asked for discussion regarding approval to serving as the local lead agency. There was little discussion except a question regarding the length of time this recommendation is in effect - since the application is for three years, but the budget is just a year. The motion reflected

the recommendation that King County DD be the local lead agency for the appropriate number of years.

07140303 Sandy Duncan moved to recommend King County Developmental Disabilities to be the local lead agency for the appropriate time period. Kay Lancaster seconded and King County was approved as the lead agency.

Jan also distributed the 2003 ITEIP Part C application & the King County budget (Attached.) Jan requested approval of the budget. Discussion around the budget included the fact that the CICC is still required, but that no separate budget funds were allocated this year. The regular allocation includes the previously added \$5,400 for the CCIC, but while the expenditure from the funds cannot exceed the same \$5,400 an additional sum of \$5,400 is not included in our allocation.

In addition, the other funding change is around the Muckleshoots. They are serving approximately 47 children annually who are not reservation or tribal children. Their Part C allocation was reduced, and so they no longer are committing to serve those children. Consequently, the rest of our system will need to absorb those children without additional funding.

07140304 Susan Sandall moved to approve the 2003-2004 budget, Cheryl Buettemeier second, and the budget was approved.

Working Topic: Review of Self Assessment Tool and Identification of Priorities for Three Year Plan

Jan Wrathall distributed a memo outlining the steps for the Three Year Plan. The plan was designed to identify gaps in the system or particular areas of concern. The memo summarized various opportunities which have been available:

- Parent Feedback
 - Summary of "Conversations with Families"
 - Parent Survey
- FRC Feedback
- Provider Feedback

(For a copy of any of the documents please contact Jan Wrathall at 206-296-2912.) Since there was not much time for additional discussions, Jan indicated she would draft a Three Year Plan - and asked for any volunteers. Sandy Duncan & Jane Place both volunteered. Draft plans will be available prior to the

September meeting. The plan will need to be approved then, as it is due to the State by October 31, 2003. Others interested in participating may contact Jan at 206-296-2912.

New Business

Jan reported that Carol Greenough, Division Director, Developmental Disabilities Division has begun a process to strengthen the children's legislative agenda. Please contact Carol Greenough at 206-296-5267 if you are interested in working on children's legislative agenda.

The next ICC meeting is scheduled for September 8, 2003 at 5:30 - 7:30 p.m. at 1700 East Cherry Street. Jan mentioned that the Committee will re-evaluate the meeting times and location for the 2004 CICC meetings.

The meeting was adjourned at 7:30